

Takshashila Mahavidyalaya, Amaravti

Minutes of the IQAC Meeting held on 28/06/2023 at 3 p.m. Session -2023-24

Agenda of the meeting was as follows:

1. AQAR preparation and Data Collection.
2. About the Admission.
3. Activity to be conducted in the academic year.
4. Workload Distribution.
5. Departmental activities to be conducted.

Action Taken Report of the meeting of I.Q.A.C. held on 28/06/2023 at 3 p.m.

Sr.No.	Discussion	Action Taken
1	AQAR preparation and Data Collection.	IQAC Co-ordinator distributed criterions to the faculty members.
2	About the Admission.	Selected admission Co-ordinator and members Dr. Ravindra Tayade instructed regarding admission rule and procedure for admissions.
3	Activity to be conducted in the academic year.	The responsibilities of the college level committee were given by the co-ordinator
4	Workload Distribution.	The responsibility about workload distribution was given to the Heads of the department.
5	Departmental activities to be conducted.	The responsibility to program the activities and distribute to the faculties given to the head of department.


Principal
Takshashila Mahavidyalaya
Amravati-444606

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Minutes of the IQAC Meeting held on 26/09/2023 at 3 p.m. Session -2023-24

Agenda of the meeting was as follows:

1. To discuss Annual Exam.
2. To discuss Annual Function.

To find out the daily percentage of attendance of students.

3. .

Action Taken Report of the meeting of I.Q.A.C. held on 26 /09/2023 at 3 p.m.

Sr.No.	Discussion	Action Taken
1	To discuss Annual Exam.	The faculty members decided and planed for the conduct of the University Exam like oral Practical, Written. The Examination controller Dr. Naval Patil gave instruction regarding Exam rules and procedure for Exam.
2	To discuss Annual Function.	All the faculty members decided about the date of annual function. The annual function will held on 23 & 24 March 2023.
3	To find out the daily percentage of attendance of students.	The Co-ordinator informed about the process.



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Minutes of the IQAC Meeting held on 30/12/2023 at 3.30 p.m. Session -2023-24

Agenda of the meeting was as follows:

1. Review of co-curricular, extracurricular activities.
2. Visit of Management level internal assessment committee.
3. To find out whether students are able to reply the queries.

Action Taken Report of the meeting of I.Q.A.C. held on 30/12/2023 at 3.30 p.m.

Sr.No.	Discussion	Action Taken
1	Review of co-curricular, extracurricular activities.	Faculty Completed the activities assigned by the department.
2	Visit of Management level internal assessment committee.	Management level internal assessment committee.visited the college on 20 dec.2023. the committee examined Daily diary, Academic Activities, Attendances Departmental reports, Programs, News. Etc.
3	Find out whether students are able to reply the queries.	It was decided to give task to all the faculties of various department.


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Minutes of the IQAC Meeting held on 28/03/2024 at 3 p.m, Session -2023-24

Agenda of the meeting was as follows;

1. Regular classes all faculty
2. Annual Exam,
3. Preparation of Final AQAR Report,
4. PBAS form for the teaching and non-teaching to be submitted by 20 Oct. 2023.
5. To go for 4th cycle of NAAC Accreditation In the academic year 2024-25 to submit IQA by June 2024

Action Taken Report of the meeting of I.Q.A.C. held on 28 /03/2024 at 3 p.m.

Sr.No.	Discussion	Action Taken
1	Regular classes all faculty	All the faculty members has conducted classes regularly for the students of the current year.
2	Annual Exam,	It has been decided to follow the guidelines regarding examination of the University.
3	Preparation of Final AQAR Report,	All the faculty members completed their assigned work of AQAR and submitted to the IQAC.
4	PBAS form for the teaching and non-teaching to be submitted by 15 Oct. 2022	It has been decided that PBAS form for the teaching and non-teaching staff will be collected by 15 Oct. 2022.
5	To go for 4 th cycle of NAAC Accreditation In the academic year 2024-25 to submit IQA by June 2024,	It has been decided to go for 4 th cycle of NAAC Accreditation In the academic year 2024-25 and to submit IQA to NAAC in the month of June 2024.



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