Minutes of the IQAC Meeting held on 09/07/2022 at 4 p.m. Session -2022-23

Agenda of the meeting was as follows:

- 1. AQAR preparation and Data Collection.
- 2. About the Admission.
- 3. Activity to be conducted in the academic year.
- 4. Workload Distribution.
- 5. Departmental activities to be conducted.

Action Taken Report of the meeting of LO A C held on 09/07/2022 at 4 p.m.

Sr.No.	Discussion	Action Taken
1	AQAR preparation and Data Collection.	IQAC Co-ordinator distributed criterions to the faculty members.
2	About the Admission.	Selected admission Co-ordinator and members  Dr. Ravindra Tayade instructed regarding admission rule and procedure for admissions.
3	Activity to be conducted in the academic year.	The responsibilities of the college level committee were given by the co-ordinator
4	Workload Distribution.	The responsibility about workload distribution was given to the Heads of the department.
5	Departmental activities to be conducted.	The responsibility to program the activities and distribute to the faculties given to the head of department.

Co-ordinator

havidyalaya, Takshashila

Amichal.

Principal Takshashila Mahavidyalaya Amravati-444606

Minutes of the IQAC Meeting held on 24/09/2022 at 3 p.m. Session -2022-23

Agenda of the meeting was as follows:

- 1. To discuses Annual Exam.
- 2. To discuses Annual Function.
- 3. To find out the daily percentage filled by the students.

Action Taken Report of the meeting of I.Q.A.C. held on 24/09/2022 at 3 p.m.

Sr.No.	Discussion	Action Taken
1	To discuses Annual Exam.	The faculty members decided and planed for the conduct of the University Exam like oral Practical, Written. The Examination controller Dr. Naval Patil gave instruction regarding Exam rules and procedul for Exam.
2	To discuses Annual Function.	All the faculty members decided about the date of annual function. The annual function will held on 2 24 March 2023.
3	To find out the daily percentage filled by the students.	The Co-ordinator informed about the process.

Co-ordinator

Takshashila Mahavidyalaya, Amravati. Principal Takshashila Mahavidya Amravati-444606

Minutes of the IQAC Meeting held on 24/12/2022 at 4 p.m. Session -2022-23

Agenda of the meeting was as follows:

- 1. Review of co-curricular, extracurricular activities.
- 2. Visit of Management level internal assessment committee.
- 3. To find out whether students are able to reply the queries.

Action Taken Report of the meeting of I.Q.A.C. held on 24/12/2022 at 4 p.m.

Sr.No.	Discussion	Action Taken
1	Review of co-curricular, extracurricular activities.	Faculty Completed the activities assigned by the department.
2	Visit of Management level internal assessment committee.	Fulfilled departmental responsibilities such as. Daily diary, Attendances Departmental reports, Programs, News. Etc.
3	Find out whether students are able to reply the queries.	It was decided to give task to all the faculties of various department.

Co-ordinator

Takshashii dahavidyalaya,

Amravati.

Principal Takshashila Mahavidyalay Amravati-444605

Minutes of the IQAC Meeting held on 25/03/2023 at 3 p.m. Session -2022-23 Agenda of the meeting was as follows:

- 1. Annual Exam.
- 2. Preparation of Final AQAR Report.
- 3. PBAS from for the teaching and non-teaching to be submitted by 15 Oct. 2022.

Action Taken Report of the meeting of I.Q.A.C. held on 25/03/2023 at 3 p.m.

.No.	Discussion	or 1.Q.A.C. held on 25/03/2023 at 3 p.m.	
		Action Taken	
	Regular classes all faculty	All the faculty members has conducted classes regularly for the students of the current year.	
	Annual Exam.	It has been decided to follow the guidelines regarding examination of the University.	
	Preparation of Final AQAR Report.	All the faculty members completed their assigned work of AQAR and submitted to the IQAC.	
	PBAS form for the teaching and non- teaching to be submitted by 15 Oct. 2022	It has been decided that PBAS form for the teaching and non-teaching staff will be collected by 15 Oct. 2022.	

Co-ordinator IQAC

Takshashila Mahavidyalaya Amravati.

Principal Takshashila Mahavidyalaya Amravati-444606